

# Chapter Election 2018

## Call for Nominations

### Fellow COMTO Colorado Chapter Members:

It is time to nominate and select the leadership team that will carry us forward for the next two years. The positions to be voted and current incumbents status are:

**President** Maxine Pryor, *served 1 term*

**1st Vice –President** Vince Gilmore, *served 1 term*

**2nd Vice -President** New -----

**Corresponding Secretary** Hortensia Villano, *served 1 term*

**Recording Secretary** New -----

**Treasurer** Eric Rolle, *served 2 terms*



### *Reminder:*

*Members must be in good standing with respect to dues, attendance and participation in order to participate in any phase of the election process.*

*Tenured incumbents are eligible for election to other positions*

### To nominate someone, or nominate yourself, please follow the steps below:

1. Review the attached list for the duties for each office
2. Develop your list of nominees
3. Get each nominee(s) approval before submitting their name
4. Submit the following information for each nominee:  
name, organization, position, and contact information.
5. Submit your name, organization and contact information
6. All information should be forwarded to Les Townsend @  
townsendmanagement@att.net

## Officer Roles & Responsibilities

### **Chapter President shall:**

be the chairperson of COMTO Colorado and perform all duties incident to the office of President, and such duties as may be assigned by the membership and Board of Directors

### **Chapter 1st Vice President shall:**

shall perform the duties of President in the absent of the President, assist the President in the administration of COMTO Colorado, and oversee the strategic development, chapter outreach, partnerships and business development efforts.

### **Chapter 2nd Vice President shall:**

perform the duties of President in the absence of both the President and 1st Vice President, and shall oversee all committees of COMTO Colorado.

### **Chapter Corresponding Secretary shall:**

be the information and communications liaison for COMTO Colorado. Review events, opportunities, publications, etc, disseminate relevant information to members, sponsors, partners, etc, and oversee mailings, electronic notifications and correspondences.

### **Chapter Recording Secretary shall:**

be the guardian of COMTO Colorado chapter records, conduct roll call votes, keep minutes of all membership and executive committee meetings and obtain minutes of all committee meetings.

### **Chapter Treasurer shall:**

have charge and custody for all COMTO Colorado funds, securities, and investments, for all monies due and payable; for depositing all monies in insured depository and for the preparation of all necessary financial reports.

### **Your Nominating Committee:**

Les Townsend, Past nominating committee chair

Dan Pearsall, Past Comto Colorado President

Walter Bemby, Past Comto Colorado President

Maxine Pryor, President ex officio

*Questions or inquiries should be directed to [info@comtocolorado.org](mailto:info@comtocolorado.org) or members of the nomination committee listed above. We look forward to your participation in the Election Process.*