

## **Conference of Minority Transportation Officials (COMTO) and Transportation Agency Expectations**

COMTO's Mission is to ensure a level playing field and maximum participation in the transportation industry for minority individuals, businesses and communities of color through advocacy, information sharing, and training, education and professional development. At present, COMTO is the only organization that works to support the administrations of the Department of Transportation in an effort to level the playing field. To do this we must engage all transportation agencies that fall under FWHA, FAA, FTA and FRA as partners to achieve this mission. Below are some expectations we have for industry agencies at the local level that will help all of us achieve our organization goals:

- Become an agency member of the local chapter (because we are a transportation association that works directly with each transportation administration)
- Consistent and open lines of communication: provide opportunities to communicate with each other, focusing on areas that pertain to DBE/HUB programs on a consistent basis (quarterly, monthly one on one meetings)
- Commit to representing and participating in key meetings of our Executive Board and community update meeting
- Represent the agency at COMTO events that support chapter growth, member education and business contracting opportunities (i.e. trade fairs, scholarship banquet, networking events)
- Collaborate on programs and procedures within the agency that will maximize participation of DBEs/HUBs in the district
- Collaborate on efforts to maintain and improve the DBE/HUB program within the agency and community
- Represent your agency and the chapter at the National Meeting and Training Conference
- Support staff/executives in their efforts to promote the COMTO organization

These expectations outline joint efforts that COMTO and the Agency agree on to ensure maximum participation and opportunities exist in all modes of transportation for our members, executives within your agency and the DBE/HUB business community.